

Board of Crawford County Commissioners

Commissioners' Journal

2019, FIFTY-FIFTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Tuesday, August 13, 2019 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.
Commissioners Jeremy Johnson and Bruce Blair were in attendance.
County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.
Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (19-241) of Commissioner Johnson and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the August 9, 2019 minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 19	238	That the consent agenda be approved including: Approval of the August 6, 2019 minutes
Motion 19	239	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:23 AM
Motion 19	240	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:37 AM

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM THE PUBLIC

Board of Crawford County Commissioners

Item One: Mr. Terry Sercer, CPA, Diehl Banwart Bolton CPAs PA addressing the 2018 Audit of Financial Statements. Mr. Sercer went through the bound audit with the Commissioners and verified that cash balances are in agreement. Mr. Sercer stated that the county is able to issue financial statements that do not comply with Generally Accepted Accounting Principles and that Crawford County met the cash basis laws of the State of Kansas. Mr. Sercer stated that they had issued an unqualified opinion which is the highest level of opinion in the financial statements. Mr. Sercer explained that overall the cash balances for the county had increased during 2018 and that this is good since the county had a couple of years recently when the overall cash balances had decreased. Mr. Sercer stated that since the county had received over \$750,000 in federal grant funds which requires that he perform several additional audit procedures to verify those grant funds were used in accordance with grant guidelines. Mr. Sercer reviewed the letter titled “Communications of Internal Control Issues and Other Audit Matters to the Board of County Commissioners” with the commissioners and stated that there were no items to report in that letter. Commissioner Johnson was answered that financial statements compiled in accordance with GAAP are complicated by the need to track fixed assets and recognize depreciation on those assets. The Commissioners thanked Mr. Sercer for his presentation.

Item Two: Mr. Gene Vogler, Treasurer for SEK Recycling wanted to update the Commissioners on their financial condition. Mr. Vogler stated that they were able to deposit enough to cover their payroll expenses in the last week but they will continue to struggle and are in need of some financial help. County Counselor, Jim Emerson, stated that he reviewed the status of the Landfill Dept. in the General Fund and that after estimating their expenses for the rest of the year, there will only be approximately \$2,000 left at the end of the year. Mr. Emerson felt that the most likely place for additional funding to come from would be the Operating Reserve. Commissioner Johnson was answered that it would probably be the first of next year before any revenues from a new landfill contract would start to be received by the county. It was discussed that no new revenue streams have been identified. Commissioners Johnson and Blair stated that they would try to attend the SEK Recycling Board Meeting on August 15 at 5:30 PM. The Commissioners will discuss this again after the board meeting.

PROCLAMATION AND ORDERS OF THE BOARD MESSAGES FROM APPOINTED OFFICIALS NEW BUSINESS

Item One: County Clerk Don Pyle regarding a request for a work session. Mr. Pyle stated that District Court Administrator Mac Young and Community Corrections Administrator Tracy Harris have requested a work session with the Commissioners to discuss the health insurance costs for employees of Community Corrections. The Commissioners decided to have a work session with them at 9:00 AM on Tuesday, August 20, 2019.

Item Two: County Clerk Don Pyle regarding the KDOT Local Consult Meeting that will be held in Independence at 9:00 AM on Tuesday, August 21, 2019. It was discussed that anyone going to that meeting will need to leave by about 7:30 AM. Mr. Pyle stated that he will be at the meeting and Mr. Emerson stated that he plans to attend.

Item Three: County Counselor Jim Emerson presenting notice from KDOT on Bridge Project #19 C-4911-01. Mr. Emerson stated that approval of this form is required to have

Board of Crawford County Commissioners

KDOT proceed with plans for this bridge. It was also discussed that KDOT has revised their estimates to include only \$90,000 in local matching funds.

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745



Phone: 785-296-3861
Fax: 785-296-6946
kdot@publicinfo@ks.gov
http://www.ksdot.org

Julie L. Lorenz, Secretary
Michael J. Stringer, P.E., Chief

Laura Kelly, Governor

August 06, 2019

**Project Number: 019 C-4911-01
STP-C491(101)**

Crawford County
Ms. Alyssa Edwards
Office Manager
111 E. Forest, 2nd Floor Courthouse
Girard, KS 66743-

Dear Ms. Edwards:

Due to fluctuations in construction cost, it is considered desirable to review all projects prior to their advertisement with reference to the approximate amount of matching funds required for the improvement.

From our recent review of this project using a 80/20 matching ratio to participating costs, it is estimated by the Bureau of Local Projects that the maximum County matching funds plus non-participating costs required will be approximately \$90,000. These estimates, while not the official KDOT estimates, should be kept confidential and for your information only.

If you are receptive to proceeding with such a possible matching share, please give your approval by signing in the space provided below and promptly returning the original to this office by 8/20/2019 as this project is included in the 9/18/2019 Kansas Department of Transportation letting.

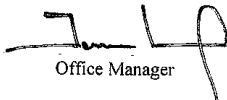
Attached to this letter is a form for the recording of non-participating costs to the project. Please refer to BLP memo 99-11, dated December 16, 1999, for details and complete this form and return it with this letter.

Michael J. Stringer, P.E., Chief
Bureau of Local Projects

Lisa M. Roth
Bureau of Local Projects
12 21 17 09:00

for Tod L. Salfrank
Assistant Bureau Chief

mjs/tls/lmr
Enclosure


Office Manager

Date

Board of Crawford County Commissioners

KDOT Project No. 019 C-4911-01
Crawford County

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP) to collect and record total actual costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that included any non-participating, pre-construction local agency cost for preliminary engineering (plan design), rights of way and utility adjustments.

Please record below your agency's total actual costs of any of the following non-participating work phases:

Preliminary Engineering (PE) - Please include only the total actual payments made to your consultant. If your agency performed its own PE, include your direct costs plus overhead.

Rights of Way (R/W) - Please include only the total actual payments made to landowners.

Utility Adjustments (Utilities) - Please include only total actual payments made to utility companies for adjustments to utilities located on private easement.

Construction Engineering (CE) - Please include only the total payment made to your consultant. If your agency performed its own CE, include your direct cost plus overhead.

Actual Cost (\$)

Project Number	PE	R/W	Utilities	CE
019 C-4911-01	\$ 38,000.00	\$ 3514.00	\$ 0.00	

On motion (19-242) of Commissioner Johnson and the second of Commissioner Blair to the approve the notice from KDOT on Bridge Project #19 C-4911-01 for 80/20 matching funds in the approximate amount of \$90,000 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Four: Mr. Emerson presenting the Kansas Housing Resources Corporation 2019 Emergency Solution Grant award. Mr. Emerson stated that this is the award for the grant year from July 1, 2019 to June 30, 2020. There was a discussion of the FEMA flood plain map and the airport runway protection zone documentation.

Board of Crawford County Commissioners



August 2, 2019

Jim Emerson
Crawford County
PO Box 249
Girard, KS 66743

Sub Recipient- Crawford County
Sub Awardee- Safehouse Crisis Center


Kansas Housing Resources Corporation (KHRC) (Recipient) is pleased to announce your 2019 Emergency Solutions Grant (ESG) award. Funding levels for the 2019 ESG award represent a 5% across the board decrease from the 2018 ESG awards. These funds have been conditionally awarded. Please advise your Sub-Awardee, Safehouse Crisis Center, Inc., of this award.

Activity	2018 ESG	2019 ESG	2019 Total Award
Street Outreach			
Emergency Shelter	\$350.00	\$20,542.00	\$20,892.00
Homeless Prevention			
Rapid Re-Housing			
HMIS			
Administration		\$555.00	\$555.00
Total Award	\$350.00	\$21,097.00	\$21,447.00

The 2019 total award includes funding from the 2018 ESG. The funds awarded from 2018 must be expended by January 20, 2020.

Please obtain the signature of the Authorized Sub-Recipient official and return a copy of the attached Notification of Grant Award to KHRC no later than August 16, 2019. If you have questions or need more information, please feel free to contact me. Thank you for your support of the ESG in Kansas.

Cordially,


James Chiselom
Program Manager, Emergency Shelter Grant
Kansas Housing Resources Corporation
611 S. Kansas Ave. Suite 300
(785) 217-2046

Board of Crawford County Commissioners



July 23, 2019

RE: 2019 Emergency Solutions Grant Conditional Award Technical Submission

Dear ESG Sub Recipient:

Attached you will find the following five documents:

- 1) Contractual Provision Attachment (DA 146a)
- 2) Grant Award Conditions
- 3) Notification of Grant Award
- 4) Detailed Budget Itemization
- 5) Faith Based Agency Certification

Following are the instructions for each document:

- 1) **Contractual Provisions Attachment** – Read, obtain an authorized signature, send a copy to KHRC and place a copy in your ESG file.
- 2) **Grant Award Conditions** – Read, obtain an authorized signature, send a copy to KHRC and place a copy in your ESG file.
- 3) **Notification of Grant Award** – Amounts entered under Project Budget should match the amounts listed on your award letter. Mail signed original to KHRC and place a copy in your ESG file.
- 4) **Detailed Budget Itemization** – PLEASE TYPE THIS FORM.
 - Fill in Sub Award agency's name and address (fill one out for each sub-award agency), fill out specific activities under appropriate categories (refer to the application under activities if you have questions about what activities should go under what categories).
 - Put in dollar amount of funds beside each category (not activity), and then total under "total approved ESG expenses". Fill out dollar amount under appropriate "Matching Funds" section. Match amount is 100% of grant award NOT including administration funds. Your matching funds amount should be the same as what was placed under "Local Matching Funds" on the "Notification of Grant Award".
 - The Sub-Recipient will sign and date the form, place a copy in your ESG file and send a copy to KHRC by Wednesday, August 16, 2019.
- 5) **Faith Based Agency Certification** – Complete, obtain Sub-Recipient signature, send a copy to KHRC and place a copy in your ESG file.

Board of Crawford County Commissioners


The following administrative policies for the Sub Recipient (City or County) and the Sub Award (ESG services provider) must now be submitted before ESG funds will be awarded:

- Drug Free workplace policy - 2 CFR 2429
- Conflict of interest policy - 24 CFR 576.404

NOTE: Your conditional award is completed once you have received the signed Notification of Grant Award from our office. The contract period for these funds will be July 1, 2019, to June 30, 2020.

Thank you for your support of the ESG in Kansas.

Cordially,


James Chiselom
Program Manager, Emergency Shelter Grant
Kansas Housing Resources Corporation
611 S. Kansas Ave. Suite 300
(785) 217-2046

Board of Crawford County Commissioners

State of Kansas
Department of Administration
DA-146a (Rev. 1-01)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a Rev. 1-01), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 1st day of July 2019.

- 1. Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated.
- 2. Agreement with Kansas Law:** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
- 3. Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
- 4. Disclaimer of Liability:** Neither the State of Kansas nor any agency thereof shall hold harmless or indemnify any contractor beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
- 5. Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration. Parties to this contract understand that the provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting state agency cumulatively total \$5,000 or less during the fiscal year of such agency.
- 6. Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
- 7. Arbitration, Damages, and Warranties:** Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State or any agency thereof has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the State of Kansas shall not agree to pay attorney fees and late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect which attempts to exclude, modify, disclaim or otherwise attempt to limit implied warranties of merchantability and fitness for a particular purpose.
- 8. Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
- 9. Responsibility for Taxes:** The State of Kansas shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
- 10. Insurance:** The State of Kansas shall not be required to purchase, any insurance against loss or damage to any personal property to which this contract relates, nor shall this contract require the State to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the vendor or lessor shall bear the risk of any loss or damage to any personal property in which vendor or lessor holds title.
- 11. Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
- 12. The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."


Signature and Title

Chairman

08/13/2019

Date

Board of Crawford County Commissioners

Grant Award Conditions Kansas Emergency Solutions Grant Program

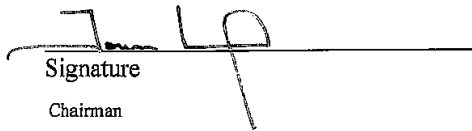
1. The Sub Recipient must match the amount of the State's grant dollar-for-dollar, except for the "Sub-Recipient Administration" allocation. Matching funds must be provided *after* the date of the grant sub award to the grantee. If a hardship would occur in meeting the match, exemptions may be requested in writing.
2. The terms of the State's grant award, the required local match, and the Sub Recipient's expenditure of grant funds are subject to Federal "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Sub Recipients," 24 CFR Part 84 & 85, 2 CFR Part 200, "Emergency Solutions Grant Program" 24 CFR Part 576, and the ESG handbook.
3. All ESG Sub Recipients must have signed the "Certification of Local Approval for Nonprofit Organizations" and the, "Local Unit of Government Emergency Solutions Grant Program FY2019 Certifications" contained in the Kansas Emergency Solutions Grant Application before any funds will be distributed.
4. The Sub Recipient requests for grant funds shall only be for reimbursement of activities, as specifically agreed to in the "Notification of Grant Sub Award" and "Budget Itemization". Any request for changes must be submitted to the Kansas Housing Resources Corporation (KHRC) in writing.
5. When salaries are included in the State's grant Sub Award, concurrent with the first reimbursement of salaries, the Sub Recipient shall submit the name, title, beginning date, and qualifications of the employee(s).
6. The State will de-obligate and recapture from the Sub Recipient, any unexpended grant funds after the ending date of grant sub award, unless an extension is agreed to for completion of activities specified in the "Notification of Grant Sub Award" and "Budget Itemization."
7. The Sub Recipient, and Sub Awardee to which it distributes Emergency Solutions Grant funds, shall maintain program and fiscal records, and retain such records for a minimum of five years after completion of the State's Final Report to the U.S. Department of Housing and Urban Development or until completion of a State Audit Report.
8. Authorized representatives of KHRC, the Division of Legislative Post Audit, the Secretary of HUD, the Inspector General of the United States, or the U.S. General Accounting Office shall have access to all books, accounts, reports, files, papers, things, or property belonging to, or in use by, the Sub Recipient pertaining to the administration of these funds and the receipt of assistance under the ESG Program as may be necessary to make audits, examinations, excerpts, and transcripts. Any contract or agreement entered into by the Recipient shall contain language comparable to this section so as to assure access by authorized parties to the pertinent records of any Sub Recipient, Sub Awardee, contractor, or subcontractor.

Board of Crawford County Commissioners

9. The Sub Recipient shall submit the Progress and Final Performance Report to the State, as required by the U.S. Department of Housing and Urban Development. The Sub Recipient shall submit any other reports, containing such information, and at such times as may be required by the Kansas Housing Resources Corporation & 24 CFR 576.500.
10. The Sub Recipient and Sub Awardee's funded under this grant sub award, shall acknowledge support of the Kansas Housing Resources Corporation in all public relations materials describing local Emergency Solutions Grant activities.
11. Special Conditions: The specific provisions found in "Contractual Provisions Attachment" (Form DA-146a), attached hereto to be executed by parties to this agreement, and are hereby incorporated into this agreement and made a part hereof.
12. No Sub Recipient or Sub Awardee may participate in the ESG funded project in any capacity or be a recipient of Federal funds designated for this project if the organization has been debarred or suspended or otherwise found to be ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."
13. Sub Recipient with Grant Sub Awards of amounts in excess of \$150,000 shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq.).
14. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Sub Recipients that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
15. KHRC may terminate this Agreement or any Grant Sub Award upon written notice if Sub Recipient materially breaches this Agreement and fails to correct the breach within 30 days following written notice specifying such material breach.
Grant Sub Awards for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Board of Crawford County Commissioners

16. Termination for Cause and for Convenience (contracts of \$10,000 or more). (a) KHRC may terminate this contract in whole, or from time to time in part, for KHRC's convenience or the failure of the Sub Recipient to fulfill the contract obligations (cause/default). KHRC shall terminate by delivering to the Sub Recipient a written Notice of Termination specifying the nature, extent, and effective date of the termination. Upon receipt of the notice, the Sub Recipient shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to KHRC all information, reports, papers, and other materials accumulated or generated in performing the contract, whether completed or in process. (b) If the termination is for the convenience of KHRC, KHRC shall be liable only for payment for services rendered before the effective date of the termination. (c) If the termination is due to the failure of the Sub Recipient to fulfill its obligations under the contract (cause/default), KHRC may (1) require the Sub Recipient to deliver to it, in the manner and to the extent directed by KHRC, any work described in the Notice of Termination; (2) take over the work and prosecute the same to completion by contract of otherwise, and the Sub Recipient shall be liable for any additional cost incurred by KHRC; and (3) withhold any payments to the Sub Recipient for the purpose of set-off or partial payment, as the case may be, of amounts owned by KHRC by the Sub Recipient. In the event of termination for cause/default, KHRC shall be liable to the Sub Recipient for reasonable costs incurred by the Sub Recipient before the effective date of the termination. Any dispute shall be decided by the Contracting Officer.



Signature
Chairman

Title

08/13/2019

Date

Board of Crawford County Commissioners

FFY2019
EMERGENCY SOLUTIONS GRANT - CDFA# 14.231
NOTIFICATION OF
GRANT AWARD

State of Kansas
Kansas Housing Resources Corporation
2015 Department of Housing and Urban Development Grant Award Date -
DUNS# -137043662 - FEIN# - 71-0950729 - Not R&D
Indirect cost rate NA

Sub Recipient Name		Sub Recipient Address	
Crawford County		P.O. Box 249 Girard, Kansas 66743	
Sub Recipient Federal Tax ID#	Sub Recipient Grant Number	Sub Recipient Grant Period	Sub Recipient Grant Sub Award
48-6042132	ESG-FFY2019	From: 07/01/2019 To: 06/30/2020	\$ 21,447.00

EMERGENCY SOLUTIONS FUNDS	PROJECT BUDGET		
	2018 Funding	2019 Funding	Total
Street Outreach	\$	\$	\$ 0.00
Emergency Shelter	\$ 350.00	\$ 20,542.00	\$ 20,892.00
Homeless Prevention	\$	\$	\$ 0.00
Rapid Re-Housing	\$	\$	\$ 0.00
HMIS	\$	\$	\$ 0.00
Local Government Administration (2.5%)	\$	\$ 555.00	\$ 555.00
TOTAL GRANT AWARD	\$ 350.00	\$ 21,097.00	\$ 21,447.00
LOCAL MATCHING FUNDS	\$	\$ 0.00	\$ 0.00
TOTAL PROJECT COST	\$ 350.00	\$ 21,097.00	\$ 21,447.00

We, the undersigned, approve this grant sub award and the provisions set forth in the Grant Award Conditions and Emergency Solutions Grant Program statutes, rules, regulations, terms and conditions.

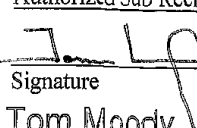
Authorized State Official

Signature _____ Date _____

Ryan Vincent, Executive Director
Printed Name

Authorized Sub Recipient Official

08/13/2019

Signature  Date _____

Tom Moody
Printed Name

Board of Crawford County Commissioners

BUDGET ITEMIZATION
KANSAS EMERGENCY SOLUTIONS GRANT PROGRAM
KANSAS HOUSING RESOURCES CORPORATION

Sub Recipient's Name	Sub Recipient's Address
Crawford County	PO. Box 249 Girard, Kansas 66743

APPROVED ESG EXPENSES
FOR SUB-AWARDEE

Safehouse Crisis Center, Inc.

STATE ESG FUNDS (See ESG Eligible Amount Activities.)

Street Outreach <i>(List standard sub items with planned expenses.)</i>	\$
Emergency Shelter <i>(List standard sub items with planned expenses.)</i>	\$ 20,892.00
Salary and benefits \$14,000 Utilities, trash service, alarms/security, and pest control, \$6,892	
Homeless Prevention <i>(List standard sub items with planned expenses.)</i>	\$
Rapid Re-Housing <i>(List standard sub items with planned expenses.)</i>	\$
HMIS <i>(List standard sub items with planned expenses.)</i>	\$
TOTAL APPROVED ESG EXPENSES	\$ 20,892.00

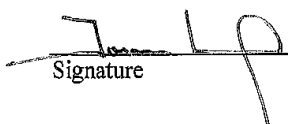
Board of Crawford County Commissioners

BUDGET ITEMIZATION PAGE 2

LOCAL MATCHING FUNDS	AMOUNT
Donated Materials or Buildings	\$ <input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100%; height: 30px;" type="text"/>	
Value of Lease	\$ <input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100%; height: 30px;" type="text"/>	
Staff Salaries	\$ 10,892.00
State General Fund Award Salary, Upkeep Technician, Shelter Services	
Volunteer Time	\$ <input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100%; height: 30px;" type="text"/>	
Other Non-ESG Sources	\$ 10,000.00
UW of SW Missouri and SE Kansas, \$10,000.00	
<input style="width: 100%; height: 30px;" type="text"/>	
TOTAL MATCHING FUNDS (Must equal Total Approved ESG Expenses.)	\$ 20,892.00

I, the undersigned, approve this Budget Itemization.

Financial Officer of Sub-Recipient Responsible for ESG Account

	08/13/2019
Signature	Date
Tom Moody	Chairman
Name	Title
620-724-6115	620-721-6841
Telephone #	Fax #

Board of Crawford County Commissioners

EMERGENCY SOLUTIONS GRANT – FAITH BASED AGENCY CERTIFICATION

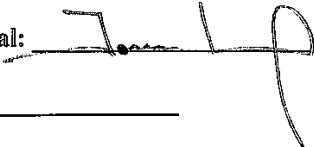
Name of Sub Recipient:	Crawford County, Kansas
Name of Sub Award:	ESG FFY 2019

Faith-Based Activities: Does subrecipient ensure that the Sub Award does not engage in inherently religious activities as part of the programs or services funded under ESG? If the Sub Award conducted these activities, were they offered separately, in time or location, from the programs or services funded under ESG, and was participation voluntary for all program participants?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
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Faith-Based Activities: Does subrecipient ensure that the Sub Award does not discriminate against a program participant or prospective program participant on the basis of religion or religious belief?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
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Faith-Based Activities (Rehabilitation): Does subrecipient ensure that ESG funds will not be used for the rehabilitation of sanctuaries, chapels, or other rooms that an ESG-funded religious congregation uses as its principal place of worship?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
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Faith-Based Activities (Rehabilitation): If a structure is used for both eligible and inherently religious activities, does the subrecipient ensure that the amount of ESG funds the Sub Award used will be limited to the costs of those portions of the rehabilitation that are attributable to eligible activities in accordance with the cost accounting requirements applicable to ESG funds?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
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Signature of Sub Recipient Official: 

Date: 08/13/2019

Board of Crawford County Commissioners



U.S. Department of Housing and Urban Development
Great Plains Regional Office -- Region VII
400 State Avenue, Room 200
Kansas City, KS 66101-2406

PROJECT NAME: Crawford County, Kansas - ESG 2019

ERR FILE #: 2019 ESG Retain this form in the ERR of the subject project.

REQUIREMENTS listed at 24 CFR 58.6

1. AIRPORT RUNWAY PROTECTION ZONE / CLEAR ZONE NOTIFICATION
[24 C.F.R. Part 51.303(a)(3)]

Does the project involve the sale or acquisition of property located within a Civil Airport's Runway Protection Zone or a Military Airfield's Clear Zone?

No. Cite or attach Source Document: City of Pittsburg - Airport Master Plan Update
(Project complies with 24 CFR 51.303(a)(3).)

Yes. Notice must be provided to buyer. The notice must advise the buyer that the property is in a Runway Protection Zone or Clear Zone, what the implications of such a location are, and that there is a possibility that the property may, at a later date, be acquired by the airport operator. The buyer must sign a statement acknowledging receipt of this information, and a copy of the signed notice must be maintained in this ERR.

2. COASTAL BARRIERS RESOURCES ACT
[Coastal Barrier Improvement Act of 1990 (16 U.S.C. 3501)]

Is the project located in a coastal barrier resource area?

No. Cite or attach Source Document: No CBRA in MO/KS/NE/IA <http://www.fema.gov/nip/cobra.shtml>
(Proceed with project.)

Yes. Federal assistance may not be used in such an area.

3. FLOOD DISASTER PROTECTION ACT *[Flood Disaster Protection Act of 1973, as amended (42 U.S.C. 4001-4128)]*


Does the project involve acquisition, construction or rehabilitation of structures located in a FEMA-identified Special Flood Hazard Area?

No. Cite or attach Source Document: FEMA Map Attached
(Proceed with project.)

Yes. Cite or attach Source Document: _____
Is the community participating in the National Insurance Program (or has less than one year passed since FEMA notification of Special Flood Hazards)?

Yes. Flood Insurance under the National Flood Insurance Program must be obtained. If HUD assistance is provided as a grant, insurance must be maintained for the economic life of the project and in the amount of the total project cost (or up to the maximum allowable coverage, whichever is less). If HUD assistance is provided as a loan, insurance must be maintained for the term of the loan and in the amount of the loan (or up to maximum allowable coverage, whichever is less). A copy of the flood insurance policy declaration must be kept on file in the ERR.

No. Federal assistance may not be used in the Special Flood Hazards Area.

 Tom Moody, Chairman 08/13/2019
Responsible Entity Official: Signature / Name / Title / Date

On motion (19-243) of Commissioner Moody and the second of Commissioner Johnson to approve the Kansas Housing Resources Corporation 2019 Emergency Solution Grant Total Award in the amount of \$21,447 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

Item Five: Mr. Emerson presenting a Notice of Intent to Vacate platted alleys and streets in the Girard Coal Company's Original Town of Radley and in the Original Town of Radley, Crawford County, Kansas with a hearing date set for September 13, 2019 at 10:00 AM. There was a discussion of the map and that no properties are landlocked after this action and that the landowner has requested this.

NOTICE OF INTENT TO VACATE A PLATTED ALLEY

Pursuant to K.S.A. §58-2613, notice is hereby given that the Board of County Commissioners of Crawford County, Kansas proposes to close and vacate the following platted streets and alleys, to-wit:

An alley located adjacent to and South of Lots One (1) through Four (4) and North of Lots Five (5) through Eight (8) all in Block Five(5) in the Girard Coal Company Original Town of Radley, Crawford County, Kansas, according to the recorded Plat thereof.

An alley located adjacent to and South of Lots One (1) through Four (4) and North of Lots Five (5) through Eight (8) all in Block Six (6) in the Original Town of Radley, Crawford County, Kansas, according to the recorded Plat thereof.

An alley located adjacent to and South of Lots One (1) through Five (5) and North of Lots Six (6) through Ten (10) all in Block Three (3) in the Original Town of Radley, Crawford County, Kansas, according to the recorded Plat thereof.

A portion of First Street (now known as West Costello Road under the E 911 system) located adjacent to and South of Lots Five (5) through Eight (8) Block Six (6) and Lots One (1) through Four (4) in Block Five (5) in Girard Coal Company's First Addition to Radley, Crawford County, Kansas, according to the recorded plat thereof.

A portion of Second Street (now known as West Emerson Drive under the E 911 system) located adjacent to and South of Lots Five (5) through Eight (8) Block Seven (7) and Lots One (1) through Four (4) in Block Six (6) in Girard Coal Company's First Addition to Radley, Crawford County, Kansas, according to the recorded plat thereof.

A public hearing regarding said proposed road vacation will be held on Friday, September 13, 2019 at 10:00 a.m. in the Crawford County Courthouse, 2nd Floor, Commission Room, Girard,

Board of Crawford County Commissioners

Kansas. All interested persons are encouraged to attend the public hearing.

If the Board of County Commissioners determines that the above-described platted streets and alleys are no longer required, or cannot be prudently be used for public purposes, the land comprising said streets and alleys shall revert to the adjoining landowners as originally taken for One Dollar (\$1.00), in the Commission Room at the Crawford County Courthouse, Girard, Kansas, on Friday, September 13, 2019 at 10:00 a.m.

Individuals needing reasonable accommodation to attend said public hearing should contact the County Clerk's office at least 24 hours prior to the public hearing at (620) 724-6115.

This notice shall be published one time in an official County newspaper.

Dated this 13th day of August, 2019.

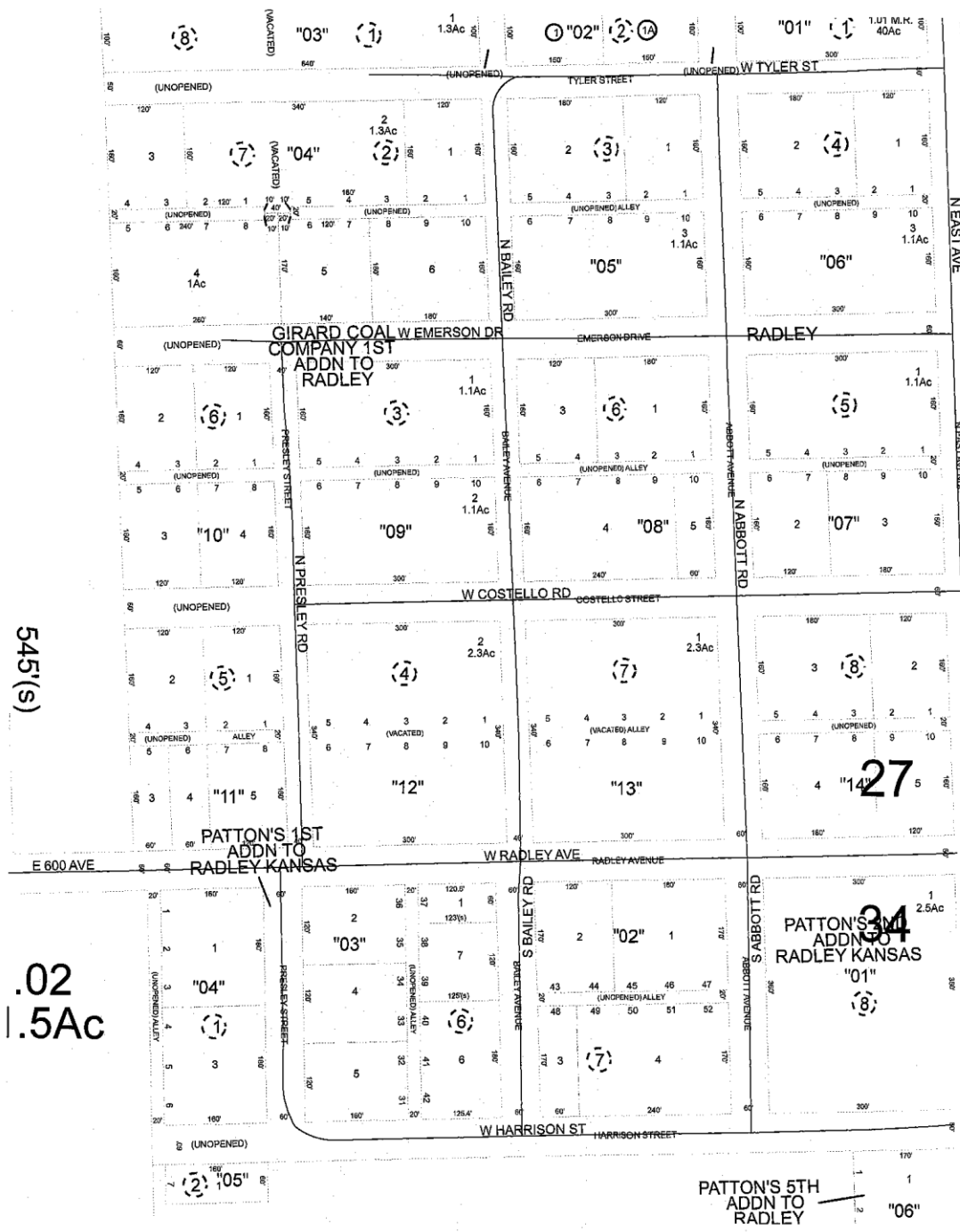
BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY, KANSAS

By: Tom Moody, Chairman

ATTEST:

Donald P. Pyle, County Clerk
Published in the Pittsburg Morning Sun on Sunday, August 18, 2019.

Board of Crawford County Commissioners



On motion (19-244) of Commissioner Moody and the second of Commissioner Blair to the approve the publication of the Notice of Intent to Vacate platted alleys and streets in the Girard Coal Company's Original Town of Radley and in the Original Town of Radley, Crawford County, Kansas with a public hearing set for September 13, 2019 at 10:00 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Board of Crawford County Commissioners

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Six: Commissioner Blair stated that he attended the Osage Township Budget hearing on August 12, 2019 and that they decided to adjust the budget and have a new hearing on the adjusted budget.

Item Seven: Commissioner Johnson wanted to discuss the process for deciding which roads to work on each year in the Road & Bridge Dept. Mr. Moody felt that traffic counts was the best way to decide which roads are most important. There was a discussion of ways to keep better data on the roads to help in making these decisions.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Johnson asked about the progress being made on the Sewer District Number 3. Mr. Emerson stated that the engineer reported that they are making progress but there have been a couple of holdups and they should have drawings in a few days.

Item Two: Commissioner Moody wondered how the Road & Bridge was progressing on their work and there was a discussion that they are about ready to start chip & seal work.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: August 20, 2019 – 9:00 AM Work Session with Mr. Mac Young, District Court Administrator and Ms. Tracy Harris, Community Corrections Officer regarding Health Insurance Benefits for Community Corrections employees.

Item Two: August 20, 2019 – 10:00 AM Public Hearing on the Crawford County 2020 Budget.

Item Three: August 20, 2019 – 10:00 AM Public Hearing on the Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4 2020 Budgets.

ANNOUNCEMENTS:

Item One: August 15, 2019 – 5:30 PM - SEK Recycling Center Board Meeting and all 3 Commissioners may be in attendance.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [August 13, 2019](#) meeting of the Board of Crawford County Commissioners at 11:03 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken DPP 8/13/19 11:03/amended DPP 8/15/19 2:00 PM](#)