

# Board of Crawford County Commissioners

## Commissioners' Journal

2018, TWENTY-NINTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS Tuesday, April 24, 2018, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeff Murphy served as the presiding officer.

Commissioner Carl Wood was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

### UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

**On motion (18-142)** of Commissioner Wood and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the April 20, 2018 minutes of the Board of County Commissioners.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

**The motion prevailed and the consent agenda was approved.**

### SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	136	That the consent agenda be approved including: Approval of the April 17, 2018 minutes
Motion 18	137	To open the public hearing on vacating platted alleys in the Original Town of Beulah, Crawford County, Kansas
Motion 18	138	To close the public hearing on vacating platted alleys in the Original Town of Beulah, Crawford County, Kansas
Motion 18	139	To adopt Resolution #2018-006, a Resolution Closing and Vacating Platted Alleys in the Original Town of Beulah, Crawford County Kansas, according to the recorded plat thereof
Motion 18	140	To approve the Transfer of \$90,000 from the General Fund to the Risk

## Board of Crawford County Commissioners

		Management Fund
Motion 18	141	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson

### **UNDER THE HEADING NEW BUSINESS NEW BUSINESS**

**Item One:** The students were present from local schools for Student Government Day. Each Student introduced themselves, told which school they attended and what class they are in. Commissioner Wood and Commissioner Murphy addressed the students and gave information on their districts and what the Commissioners duties are for the County. County Counselor Jim Emerson also discussed his role in county functions.

### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

**Item One:** Mr. Mac Young, Community Corrections Administrative Director presenting the Fiscal Year 2019 11<sup>th</sup> Judicial District Community Corrections Comprehensive Plan Grant Application & Budget. Mr. Young explained that the fiscal budget year is from July 1 to June 30 of each year. He gave some information on what the Community Corrections program entails and this is the budget proposal for the upcoming year. Mr. Young explained the Comprehensive Plan and gave statistics on the programs. He stated that the dollar amount remained flat with no increase from last year. He said that the 11<sup>th</sup> Judicial District is comprised of Crawford, Cherokee and Labette Counties. Mr. Young gave information on the offender population and the success rate for the 11<sup>th</sup> Judicial District and State Wide. He stated that the Judges and Prosecutors play a big part in the decisions of corrections or incarceration for an offender. Mr. Young and the Commissioners discussed the possibility of a drug court for this district.

# Board of Crawford County Commissioners

## FY 2019 Community Corrections Comprehensive Plan Signatory Approval Forms

**Agency Name:** 11<sup>th</sup> JUDICIAL DISTRICT COMMUNITY CORRECTIONS

**Agency Director:** TRACY D. HARRIS

My signature certifies that I did assist in the development, completion and review of the agency's Comprehensive Plan, Budget Summary and Budget Narrative attached hereto. I further certify that:

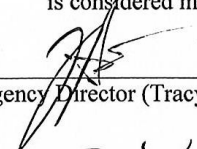
1. The plan, including budget documents and other attachments, complies with the written directions sent to me by the Kansas Department of Corrections (KDOC).
2. The plan, including budget documents and other attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines.
3. The agency is willing to actively plan for implementing the consistent set of statewide policies to help guide the supervision and revocation process of probationers on Community Corrections Supervision.
4. The agency will provide timely, complete and accurate data to the KDOC regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines or special requests from the KDOC.

Furthermore, my signature certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2018 through June 30, 2019 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

1. Utilize grant funds for the development, implementation, operation and improvement of community correctional services pursuant to K.S.A. 75-5291 through 75-52,113 and amendments thereto, as submitted in the attached comprehensive plan funding application.
2. Assume the authority and responsibility of funds received through KDOC and ensure compliance with all applicable Federal and State laws, Regulations and KDOC Financial Rules, Guidelines and Reporting Instructions. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
3. Acknowledge that the use of state grants funds is prohibited for out-of-state travel and training. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
4. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC may reduce the amount of the grant award.

# Board of Crawford County Commissioners

5. Comply with KDOC Community Corrections standards, policies and procedures.
6. Follow all applicable state and federal laws related to confidentiality of client information. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
7. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC, its employees and/or its contractual agents.
8. Not consider employees or agents of the Grantee as employees or agents of KDOC. Grantee accepts full responsibility for payment of unemployment insurance, worker's compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees or agents in work authorized by the comprehensive plan.
9. Submit problems or issues regarding the terms of this grant in writing to the KDOC Deputy Secretary of Community and Field Services for final review and resolution.
10. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.

  
\_\_\_\_\_  
Agency Director (Tracy Harris)

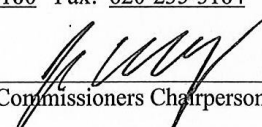
4-12-18  
Date

  
\_\_\_\_\_  
Advisory/Governing Board Chairperson (Greg Kubler)

4-12-18  
Date

Address: 400 N. Pine, Pittsburg, Ks 66762

Phone: 620-235-3180 Fax: 620-235-3184 Email: greg@sekconnection.com

  
\_\_\_\_\_  
Board of County Commissioners Chairperson, Jeff Murphy (Host County Only)

4/24/2018  
Date

Address: PO Box 249, Girard, Ks 66743

Phone: 620-724-6115 Fax: 620-724-6007 Email: countyclerk@ckt.net

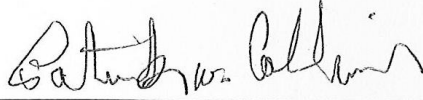
County: CRAWFORD

**Multi-county agencies** shall obtain the signature of the County Commission Chairperson of EACH county, unless either of the following is true:

- ✓ The counties have entered into an **Inter-local Agreement** that specifically states that the host county commission chairperson can sign for all counties. If so, only the signature of the host county commission chairperson is necessary.
- ✓ The counties have entered into an Inter-local Agreement that bestows the counties' governing authority onto the community corrections advisory board. If so, no county commission chairperson signature is required.

Please use the following page if additional County Commission Chairperson signatures are required for your agency

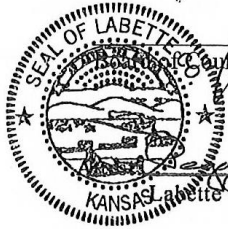
# Board of Crawford County Commissioners



Board of County Commissioners Chairperson, **Pat Collins**

Date

County: CHEROKEE

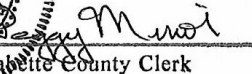


County Commissioners Chairperson, **Doug Allen**

Date

4/23/2018

County: LABETTE



Labette County Clerk

**On motion (18-143)** of Commissioner Murphy and the second of Commissioner Wood to approve the Fiscal Year 2019 11<sup>th</sup> Judicial District Community Corrections Comprehensive Plan Grant Application and Budget and Authorize the Chairman to sign.  
Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

**The motion prevailed.**

**Item Two:** Mr. Young presented the 11<sup>th</sup> Judicial Community Corrections Behavioral Health Grant Application FY 2019. He stated that this is Community Corrections 4th year for this program and the proposal amount is \$132,324.88. He explained that this grant pays for 1 full time care coordinator in Labette County and 3-part time care coordinators in Crawford County. Mr. Young explained the some of the programs included in the grant.

# Board of Crawford County Commissioners

## FY2019 Behavioral Health Grant Application Signatory Approval Forms

**Agency Name:** 11<sup>th</sup> JUDICIAL DISTRICT COMMUNITY CORRECTIONS


**Agency Director:** TRACY HARRIS


My signature certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2018 through June 30, 2019 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

1. The attached FY19 Behavioral Health Programming application, including budget documents and other attachments, complies with the written directions sent to me by the Kansas Department of Corrections (KDOC).
2. The FY19 Behavioral Health Programming application, including budget documents and other attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines.
3. The agency will utilize grant funds to enhance and/or develop behavioral health programs and/or interventions in the community as submitted in the attached FY19 Behavioral Health Programming application and budget documents.
4. The agency will provide timely, complete and accurate data to the KDOC regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines or special requests from the KDOC.
5. Assume the authority and responsibility of funds received through KDOC and ensure compliance with all applicable Federal and State laws, Regulations and KDOC Financial Rules, Guidelines and Reporting Instructions. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
6. Acknowledge that the use of state grants funds is prohibited for out-of-state travel and training unless pre-approved by the KDOC Community Corrections Services Director. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
7. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC may reduce the amount of the grant award.

# Board of Crawford County Commissioners

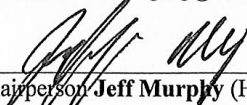
8. Comply with KDOC Community Corrections standards, policies and procedures.
9. Follow all applicable state and federal laws related to confidentiality of client information. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
10. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC, its employees and/or its contractual agents.
11. Not consider employees or agents of the Grantee as employees or agents of KDOC. Grantee accepts full responsibility for payment of unemployment insurance, worker's compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees or agents in work authorized by the comprehensive plan.
12. Submit problems or issues regarding the terms of this grant in writing to the KDOC Deputy Secretary of Community and Field Services for final review and resolution.
13. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.

  
Agency Director- Tracy Harris 4-12-18  
Date

  
Advisory/Governing Board Chairperson – Greg Kubler 4-12-18  
Date

Address: 400 N. Pine, Pittsburg, Ks 66762

Phone: 620-235-3180 Fax: 620-235-3184 Email: greg@sekconnection.com

  
Board of County Commissioners Chairperson Jeff Murphy (Host County Only) 4/24/2018  
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Address: PO Box 249, Girard, Ks 66743

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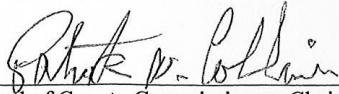
County: CRAWFORD

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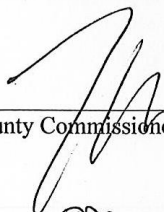
**Please use the following page if additional County Commission Chairperson signatures are required for your agency**

# Board of Crawford County Commissioners

  
Board of County Commissioners Chairperson, **Pat Collins**

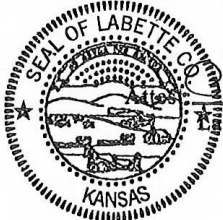
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Date

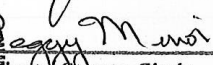
County: CHEROKEE

  
Board of County Commissioners Chairperson, **Doug Allen**

4/23/2018  
Date

County: LABETTE



  
Labette County Clerk

## SIGNATORY APPROVAL Community Corrections Behavioral Health Budget Summary and Budget Narrative

### 11TH JUDICIAL DISTRICT COMMUNITY CORRECTIONS

(Name of Community Corrections Agency)

#### DIRECTOR

I hereby certify by my signature that I have developed my agency's Behavioral Health Budget Summary and Budget Narrative attached hereto, that it equals the amount of my FY2019 Grant Award and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas statutes, regulations, and community corrections field services standards.

TRACY D. HARRIS

Name (Typed or Printed)

  
Signature

4-12-18

Date

#### ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Community Corrections Advisory Board has approved the attached FY2019 Behavioral Health Budget Summary and Narrative

GREG KUBLER

Name (Typed or Printed)

  
Signature

4-12-18

Date

#### COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached FY2019 Behavioral Health Budget Summary and Narrative

CRAWFORD

County

JEFF MURPHY

Name of Chairperson (Typed or Printed)

  
Signature

4/29/2018

Date

**On motion (18-144)** of Commissioner Wood and the second of Commissioner Murphy to approve the 11<sup>th</sup> Judicial District Community Corrections Behavioral Health Grant Application for FY 2019 and Authorize the Chairman to sign.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

**The motion prevailed.**



# Board of Crawford County Commissioners

There was a short discussion on the district court building and installing a new phone system in the future.

**MESSAGES FROM APPOINTED OFFICIALS**  
**MESSAGES FROM THE PUBLIC**  
**MESSAGES FROM ELECTED OFFICIALS**  
**PROCLAMATION AND ORDERS OF THE BOARD**  
**NEW BUSINESS continued**

**Item Two:** Commissioner Wood discussed a couple of hypothetical situations with the Student Government Day participants to see if they had possible solutions to the problems that a citizen has. Mr. Pyle discussed Innovative Solar Systems and their interest in putting in a solar farm in Crawford County with the students. He also gave information on the issue of different tax abatements for the company.

**Item Three:** Mr. Emerson presented an invoice for membership dues for the Commissioners for the Pittsburg Area Chamber of Commerce. The Commissioners approved the payment.

Pittsburg Area Chamber of Commerce  
117 West 4th Street  
PO Box 1115  
Pittsburg, KS 66762  
(620) 231-1000 ° Fax: (620) 231-3178

— INVOICE —

Mr. Jim Emerson  
Crawford County Commission  
111 E. Forest  
Girard, KS 66743

Date: 04/16/2018  
Account #: 1478  
Invoice #: 23758  
Amount Due: \$310.00

Amount Remitted: \_\_\_\_\_

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Pittsburg Area Chamber of Commerce

Due on or before 6/30/18

98% of membership dues are deductible for most businesses as an ordinary and necessary business expense. Contributions or gifts to the chamber are not deductible as charitable contributions for federal income tax purposes.

Membership Investment 07/01/2018 - 06/30/2019	\$285.00
Voluntary Contribution	\$25.00

Invoice Total: \$310.00

# Board of Crawford County Commissioners

Pittsburg Area Chamber of Commerce  
117 West 4th Street  
PO Box 1115  
Pittsburg, KS 66762  
(620) 231-1000 ° Fax: (620) 231-3178

Crawford County Commission  
111 E. Forest  
Girard, KS 66743

## VERIFICATION FORM

Please verify the information below. Mark any corrections and/or omissions and return by **07/02/2018**.

### UPDATE INFORMATION ONLINE - Member Administrative Login

Member #: 1478  
Password: 244197241

Crawford County Commission  
111 E. Forest  
Girard, KS 66743  
E-mail: jime@ckt.net  
Web site: \_\_\_\_\_

Mem#: 1478  
Phone #1: (620) 724-6115  
Phone #2: ( ) \_\_\_\_\_  
Fax: ( ) \_\_\_\_\_

Billing Representative: Mr. Jim Emerson

Full-time Employees: 0                      Part-time Employees: 3

Business Categories: 0049 - GOVERNMENT AGENCIES

Business Type: \_\_\_\_\_

### Representative(s)

Jim Emerson    Attributes: P, D, E, A, W

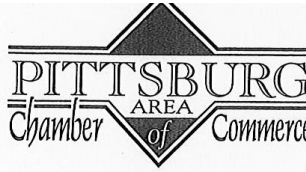
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Jim Vinze    Attributes: W  
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The information above is complete and correct as indicated.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Board of Crawford County Commissioners



April 16, 2018

Crawford County Commission  
Jim Emerson  
111 E. Forest  
Girard, KS 66743

Dear Jim,

On behalf of the membership, board of directors and staff of the Pittsburg Area Chamber of Commerce, please allow me to again thank you for supporting *your* chamber. Over the past year, your support has allowed the chamber to better serve our members throughout the area. Here are just a few examples:

- The chamber, in partnership with the City of Pittsburg and Pittsburg State University, continued its role in economic development and the effort to grow Pittsburg area employers. EaglePicher Technologies, Kendall Packaging, APEX Stages and Signet Coffee Roasters are just a few of those announcing major expansions over the past year. Our community also welcomed several new businesses, which provided an additional boost to an already growing economy. Overall, almost \$320 million in projects have been announced or completed in the last five years alone.
- The chamber maintained its aggressive legislative advocacy efforts to further several causes vital to the future of the southeast Kansas economy. We delivered legislative testimony, met face-to-face with key leaders in Topeka and Washington, and continued Pittsburg Area Day on the Hill, the Legislative Sendoff Luncheon and Legislative Briefing Series as a way to further enhance communication with southeast Kansas legislators.
- Specifically, the chamber advocated for the continued progress on a four-lane Highway 69, the expansion of the state's Medicaid program and the restoration of funding for Pittsburg State University. All three of these initiatives are crucial to the continued economic growth of our area.
- Knowing that a successful holiday shopping season is vital for local merchants, the chamber supported Small Business Saturday and expanded our annual Home for the Holidays campaign. This "Shop Local" campaign encourages and incentivizes local residents to keep their shopping dollars here in the Pittsburg area.
- The chamber furthered this holiday shopping exposure for local merchants by hosting our sixth and most successful Ladies' Holiday Shopping Event to date. More than 100 attendees previewed the latest offerings from local businesses in advance of the holiday shopping season.
- The chamber coordinated another successful business expo, featuring 35 of the area's top businesses showcasing their goods and services. Getting businesses and organizations in front of potential customers and suppliers is among the purest forms of our work.

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620.231.1000 (phone) • 620.231.3178 (fax)  
P.O. Box 1115 • 117 W. 4th Street • Pittsburg, Kansas • 66762  
[www.pittsburgareachamber.com](http://www.pittsburgareachamber.com)

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## Board of Crawford County Commissioners

- The chamber, along with several local partners, updated the “Imagine Pittsburg 2030” community vision, a comprehensive, proactive strategy that ensures Pittsburg will continue to grow into the future.
- The chamber introduced two new programs this year. The first “Women in Business” breakfast not only honored this year’s “Women of Distinction” calendar honorees, but also recognized Kaye Lynne Webb for a lifetime of service to our community. The chamber also unveiled its “Destination Pittsburg” program, which is aimed at helping local businesses recruit new professionals to the area. The program includes community tours, relocation information, assistance with spouse/family transition and much more.
- Through the chamber’s community gift certificate program, we kept over \$10,000 in our communities that might have otherwise gone out of the area. If you’re not a part of the gift certificate program, I encourage you to call us today.
- The chamber continued to serve as an information clearinghouse for the area, responding to nearly 20,000 requests for information. Many of these were referrals for businesses like yours.
- The chamber, along with the Pittsburg State University Office of Alumni & Constituent Relations, continued the 12<sup>th</sup> annual “Paint the Town Red” event. The chamber also awarded two Crawford County students at PSU with scholarships made possible by “Paint the Town Red.” This event has garnered national attention from the NCAA and has become one of the area’s most anticipated annual events.
- The chamber foundation again coordinated the Leadership Crawford County, Leadership High and Youth Leadership programs, all of which are aimed at making our communities even stronger moving forward.
- We again produced the full color Membership Directory & Relocation Guide, packed with community information and, most importantly, contact information on you and your fellow chamber members.
- And, of course, we continued the chamber coffee series that has been so successful for almost 35 years. If you haven’t been to a chamber coffee in a while, I encourage you to do so as there are a number of new members we’d like you to meet.

These are just a few of the ways we’ve been working to make the Pittsburg area a better place to live, work and grow. Again, thank you for making it possible. Feel free to call me or any member of your chamber team at (620) 231-1000, or visit our office at 117 West Fourth Street. We look forward to another year of serving you.

Sincerely,



Blake Benson, CCE  
President

*Thanks for all you do  
for us, Jim! Hope all  
is well.*

**Item Four:** Mr. Wood stated that he would like to schedule a work session for 9:00 AM on April 27, 2018 with PEC Engineers to discuss HRRR. The work session was scheduled.

### UNDER THE HEADING OLD BUSINESS

**Item One:** Mr. Pyle stated he had the list of retired employees on the health insurance and also a list of employees who have at least 25 years of service with Crawford County that the Commissioners requested.

## Board of Crawford County Commissioners

**Item Two:** Mr. Emerson stated that 2 employees need to be appointed to the Sick Leave Pool Board. He explained that the board consists of 3 members and there is currently only 1 active member at this time which is Mr. Rick Shaffer from the Sheriff's department. The Commissioners discussed appointing one employee from the Courthouse and one employee from the Road and Bridge Department. The Commissioners will discuss further at a later date.

### EXECUTIVE SESSION

#### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

##### FUTURE BUSINESS:

**Item One: April 27, 2018 – 9:00 AM** Work session with PEC Engineers to discuss HRRR program.

**Item Two: April 27, 2018** – Opening of Chip & Seal Oil bids.

**Item Three: April 27, 2018 – 10:00 AM** Public hearing on Vacating Platted Alleys in the Original Town of Litchfield.

**Item Four: April 27, 2018** – Ms. Angie Hadley, Program Coordinator, Restorative Justice Authority presenting KDOC FY19 Comprehensive Plan and Reinvestment Renewal Summary grant.

##### ANNOUNCEMENTS:

**Item One: April 24, 2018** – Student Government Day.

#### UNDER THE HEADING MOTION TO ADJOURN

##### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Murphy and the second of Commissioner Wood to adjourn the [April 24, 2018](#) meeting of the Board of Crawford County Commissioners at 11:16 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

**Board of Crawford County Commissioners**



**This submission completed at the Crawford County Courthouse in Girard.**  
**[Taken BKW 4/24/18 11:16 AM/amended BKW 4/26/18 12:10 PM](#)**